



ORIGINAL

Deschutes County 9-1-1 Service District User Board Meeting Minutes

Date & Time: Tuesday, January 19, 2016 at 1000 hours

Location: Deschutes County 9-1-1, 20355 Poe Sholes Drive #300, Bend

Attendees: Alan Unger, Tony DeBone, Tom Anderson, Steve Reinke, Sara Crosswhite, Megan Craig, Rick Silbaugh, Kim Morse, Chris Perry, Evan Clark, Beth Casper, Cari Elliston, Bill Boos, Tim Moor, Marc Mills, Denney Kelley, Dave Doyle, Erik Utter, Tom Fay, Jim Porter, Larry Langston, Larry Fulkerson, Julie Lovrien.

1. Call to order and introductions – Steve Reinke, Director

2. Approval of User Board meeting minutes

Tom Fay moved to approve the December 15, 2015 meeting minutes; Tom Anderson seconded; motion carried.

3. Public comment - None

4. Staff reports

Steve Reinke updated the group on the steps required to get the levy onto the ballot and noted the measure dissolves the current district and forms a new district. Steve said a Political Action Committee (PAC) could be formed after the Board of County Commissioners have a second public hearing on February 17th and pass an order to place the levy on the ballot. If anyone knows of citizens or elected officials interested in participating to please provide him with contact information. Steve also said he would be available to speak at community or board meetings about the facts behind the levy ask.

A supplemental 9-1-1 budget was passed funding the radio project, fire service call receiving protocols and consulting related to a CAD/RMS integration.

The state radio project agreement was reviewed by legal and sent back to the state's Department of Justice for final edits.

ADCOMM Engineering has been retained to facilitate a CAD/RMS integration. Brian Hudson and Dean Hiestand will work with users to gather data in order to present operational requirements to New World so the company can effectively demonstrate how they will meet the needs of field units and dispatch. The goal for completion of the evaluation is May 2016 when findings will be presented to the User Board for consideration.

The current 9-1-1 phone system was deployed in 2010 and has reached the end of its service life. The District has contracted with Noble 9-1-1 to assess the system's status and risk factors.

Sara Crosswhite reported on cardiac arrest saves; that the Sunriver and Black Butte Ranch Police Departments have been moved to the county radio system; and the current emergency notification system will soon be replaced by Everbridge. The company will be at the District at the end of February to work with users to begin system implementation.

Megan Craig reported trainee progress; hiring process changes; and she introduced a new pamphlet that will be used for recruitments for dispatchers.

Rick Silbaugh reported the radio project is currently going under repairs at least once a week; that Harris radio demonstrations will be occurring on January 20-21; that the work related to the \$278,500 SIEC grant should be complete by the end of summer; and PulsePoint is in test mode with an expected launch in February with a multi-agency media release event to present this program to the community.

5. Strategic plan one year update

Steve Reinke asked for Board input on the proposed update to the strategic plan for 2016-2018. Larry Fulkerson commented pay for dispatchers should be higher to improve recruitment. Jim Porter moved to adopt the updated strategic plan; Denney Kelley seconded; motion carried.

6. Radio system governance

Steve Reinke suggested establishing a radio system governance sub-committee. Those interested in participating in a discussion about the proposed group were invited to meet with staff after the Board meeting in the Metolius Room.

7. Other items or good of the order - None

8. Adjournment

The next scheduled 9-1-1 User Board meeting is Tuesday, February 16, 2016 at 1000 hours at Deschutes County 9-1-1. The Records Management Systems (RMS) Operations Board will not meet at 0900 hours. Instead, those interested in participating in the formation of a Radio System Operations Board will meet in the Metolius Room.

Minutes respectfully submitted by Steve Reinke and Kim Morse.