



# Deschutes County 9-1-1 Service District User Board Meeting Minutes

**Date & Time:** Tuesday, March 16, 2021, at 10:00 hours

**Location:** Deschutes County 9-1-1, 20355 Poe Sholes Drive, #300, Bend

**Attendees:** (*Meeting conducted via Zoom*) Sara Crosswhite, Chris Perry, Megan Craig, Jonathan Spring, Tim Beuschlein, Kim Morse, Ruben Rokosh, Tony DeBone, Tom Anderson, David Doyle, David Givans, Tim Craig, Sean Hartley, Paul Kansky, Denney Kelley, Ken Kehmna, Mike Krantz, Jason Maniscalco, Jesse Petersen, Dave Phillips, Aric Ptomey, Todd Riley, Ken Vaughn, Michael Womer, and Nanette Howard.

**1. Call to Order and Introductions** – Sara Crosswhite, Director

**2. Approval of February 16, 2021 Meeting Minutes**

There being no corrections, the February 16, 2021 meeting minutes were approved as distributed.

**3. Good of the Order** – No comments.

**4. Governing Board Update** – Commissioner DeBone advised the BOCC (Board of County Commissioners) did do a first reading for consideration of approval for the proposed changes to the Ambulance Service Area (ASA) franchise agreement, as presented. There will be second reading of the ordinance to adopt the new language in two weeks. If that is approved by majority vote, the newly adopted rules will go into effect in 90 days. His next focus will be to address coverage gaps in the southern portion of Deschutes County and advocate for La Pine RFPD's migration to the digital radio system. He also shared now that Covid-19 vaccinations are being administered, the County is ready to move forward with public events.

In regards to La Pine RFPD, Sara Crosswhite noted District staff and Sunriver Fire Department are committed to conducting more drive testing for La Pine, so the agency can see what the current coverage is.

**5. Public Comment** – No comments.

**6. Staff Reports**

**Administration** – Sara Crosswhite advised she has been preparing for the upcoming budget meeting scheduled for Thursday, March 18<sup>th</sup>, and will present the proposed budget and capital reserves plan to the User Board at the April meeting; the levy rate will remain the same for the sixth year in a row; the re-accreditation project is coming along with an on-site-visit scheduled for May 2021; and Telecommunicators Week is coming up in April.





**Operations** – Chris Perry reported call volume has remained steady; overtime continues to be low; policies continue to be updated with, roughly, 80% completed; and the District is making progress with the State in its effort to deploy a statewide emergency alerting system with Everbridge.

**Training and Hiring** – Megan Craig highlighted a recent success story, which will be featured on each of Central Oregon Daily News broadcasts on Thursday, March 18th. She explained a life was saved through the coordinated efforts of the District, Bend PD, and Bend Fire and Rescue and only reinforces how beneficial it is for agencies to train together.

Two call takers have been released from police dispatch training while two other call takers have started training; one dispatcher has been released from fire dispatch training; and the District conducted interviews on Monday, March 18th. Now that trainee ride-alongs have resumed, she thanked the chiefs and captains for the extra time they have devoted to the trainees.

### **Technical Systems**

**Tyler CAD** – Jonathan Spring advised District staff are still testing the latest CAD release and hot fix; “go live” is targeted for May 12, 2021.

**Radios** – The majority of the law enforcement programming will be done by the end of next week; radio programming / PM checks will start next month for partner agencies (e.g. U.S. Forest Service, public works, etc.). MCM is now “live” for tracking radio inventory and maintenance activity; law enforcement agencies have been given log-ins for inventory review purposes.

**Radio Long-Term Enhancement Plan** – CDX has completed the site and cost recommendations report. After Sara Crosswhite reviews the report with the BOCC, CDX will present it to the User Board at the May 2021 meeting. Following the User Board meeting, the PSRT group will meet with CDX representatives for a more in-depth discussion of the report. One of the report recommendations is already being addressed with the State regarding state site power levels; the District’s radio team will follow up with the State on testing parameters.

## **7. Working Group Meetings**

**Public Safety Radio Team (PSRT)** – Jonathan Spring updated members on the status of the CAD and radio improvement projects. Following discussion, members granted ODOT incident responders in Central Oregon access to Fire Operations channels rather than having them use a separate interoperability channel and gave approval for ODOT Wireless to add those channels to their radios during the next re-programming. There was also a consensus among members to remove vehicle modems from the District’s Verizon private network, which will allow each user agency to work directly with Verizon; the project will be ongoing through the remainder of the 2021 calendar year.

**Central Oregon Fire Operations Group (COFOG)** – Indicating he was unable to attend the last COFOG meeting, Chris Perry asked Sean Hartley to give an update.







Sean Hartley advised COFOG worked on the springtime task force leader calendar; the Mayday Committee presented regionalized Mayday guidelines, and it was approved. Once the draft is finalized, it will be distributed to all agencies.

He thanked Jonathan Spring for working on the ODOT communications interoperability piece and also thanked Chris Perry for his input in helping to refine structure fire responses.

Law Enforcement Review Team (LERC) – LERC will meet today at 11:00 hours. The primary topic of discussion will be the evolving use of person jackets in regards to officer safety alerts and exploring efficiencies.

#### **8. Round Table**

Paul Kansky expressed appreciation to Sara Crosswhite, Chris Perry, Megan Craig, and Jonathan Spring for continuing to host the Zoom meetings, acknowledging it can be a struggle at times. He also thanked Megan for sharing such a positive story with members.

#### **9. Adjournment**

There being no further business, the meeting was adjourned at 10:23 hours.

Minutes respectfully submitted by Sara Crosswhite and Nanette Howard.

