



Deschutes County Board of Commissioners
1300 NW Wall St., Suite 200, Bend, OR 97701-1960
(541) 388-6570 - Fax (541) 385-3202 - www.deschutes.org

AGENDA REQUEST & STAFF REPORT

For Board Business Meeting of September 30, 2015

Please see directions for completing this document on the next page.

DATE: September

FROM: Wayne Lowry *WL* Finance (541) 388-6559

TITLE OF AGENDA ITEM:

Consideration and signature of Resolution #2015-102, transfer of appropriations in the Deschutes County Extension & 4-H County Service District.

PUBLIC HEARING ON THIS DATE? NO

BACKGROUND AND POLICY IMPLICATIONS:

Consideration of Resolution #2015-102. The employees of the District were transferred to OSU Extension Service effective June 29, 2015. The District has an agreement with OSU for a volunteer coordinator and a senior secretary and such payments pursuant to that agreement will be expenditures in the Materials & Services category. The Personnel appropriation related to 2.00 Full Time Equivalent (FTE) employees will be transferred to the Materials & Services category to allow the budget authority to make the contract payments.

FISCAL IMPLICATIONS:

A transfer of appropriation from Personnel to Materials & Services for \$154,220 is required.

RECOMMENDATION & ACTION REQUESTED:

Approval and signature of Resolution #2015-102.

ATTENDANCE: Wayne Lowry

DISTRIBUTION OF DOCUMENTS:

Wayne Lowry, Finance Department 388-6559
Dana Martin, Extension & 4-H 548-6088

REVIEWED
LEGAL COUNSEL

For Recording Stamp Only

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON
ACTING AS THE GOVERNING BODY OF THE DESCHUTES COUNTY EXTENSION & 4-H
SERVICE DISTRICT

A Resolution Transferring Appropriations *
Within the Various Funds of the 2015-2016 * RESOLUTION NO. 2015-102
Deschutes County Extension & 4-H Service *
District Budget and Directing Entries *

WHEREAS, attached is an e-mail requesting a transfer of appropriations, and

WHEREAS it is necessary to transfer appropriations within the Deschutes County Extension & 4-H County Service District Budget to accommodate the request; now therefore,

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF DESCHUTES COUNTY, OREGON, ACTING AS THE GOVERNING BODY OF THE DESCHUTES COUNTY EXTENSION & 4-H COUNTY SERVICE DISTRICT as follows:

Section 1. That the following transfers of appropriations be made:

FROM:	720-7400-461.18-19	Deschutes County Extension/4-H County Service District, Volunteer Program Coordinator (1.00 FTE)	\$ 48,495
FROM:	720-7400-461.18-75	Deschutes County Extension/4-H County Service District, Extra Help	\$ 12,000
FROM:	720-7400-461.18-76	Deschutes County Extension/4-H County Service District, Overtime	\$ 500
FROM:	720-7400-461.18-86	Deschutes County Extension/4-H County Service District, Senior Secretary	\$ 34,600
FROM:	720-7400-461.21-10	Deschutes County Extension/4-H County Service District, Life/Long Term Disability	\$ 438
FROM:	720-7400-461.21-50	Deschutes County Extension/4-H County Service District, Health/Dental Insurance	\$ 36,922
FROM:	720-7400-461.22-01	Deschutes County Extension/4-H County Service District, FICA/Medicare	\$ 7,230

FROM:	720-7400-461.23-01	Deschutes County Extension/4-H County Service District, PERS – Employee/Employer	\$ 12,138
FROM:	720-7400-461.25-01	Deschutes County Extension/4-H County Service District, Unemployment	\$ 705
FROM:	720-7400-461.26-01	Deschutes County Extension/4-H County Service District, Workers’ Compensation	\$ 1,192
TO:	720-7400-461.34-54	Deschutes County Extension/4-H County Service District, Coordinator Fee	\$ 154,220

Section 2. That the Finance Director make the appropriate entries in the Deschutes County Budget document to show the above appropriations.

DATED this _____th day of September, 2015.

BOARD OF COUNTY COMMISSIONERS OF
DESCHUTES COUNTY, OREGON ACTING AS THE
GOVERNING BODY OF THE DESCHUTES COUNTY
EXTENSION & 4-H COUNTY SERVICE DISTRICT

ANTHONY DEBONE, Chair

ATTEST:

ALAN UNGER, Vice-Chair

Recording Secretary

TAMMY BANEY, Commissioner