

**Deschutes County Community Grant Program
2014-15 Application Review
Rating Worksheet**

Applicant: Bend Spay and Neuter Project

Category/Grant Amount: Other Essential Services / \$11,000

Title: Spay Neuter Your Pet Deschutes (SNYP'D)

Review Criteria:

1. Organization:

- Stable and positive history of providing services in Deschutes County.
- Experience delivering similar programs, projects, or activities as those proposed.
- Mission and goals are consistent with proposed program, project, or activity.
- Stable and experienced Board of Directors or other leadership group.
- Adequate staff and/or volunteers to implement proposed program, project, or activity.

_____ *Points awarded for this section (maximum of 25).*

2. Financial Status:

- Adequate financial resources available to conduct and sustain operations.
- Broad and diverse base of funding sources.
- Financial need for a Community Grant to implement proposed program, project, or activity.
- Proposed budget is consistent with and appropriate for the fixed grant amount available in the selected Community Grant category.

_____ *Points awarded for this section (maximum of 25).*

3. Program, Project, or Activity:

- Program, project, or activity does not address emergency food, clothing, or shelter. (These activities are supported by Deschutes County through a separate grant program in conjunction with United Way's Emergency Food and Shelter program.)
- Request is consistent with the fixed dollar amounts indicated in the category/grant amount description at the top of this form.
- Number of individuals to be served is appropriate to the budget and scale of proposed program, project or activity.
- Serves vulnerable and/or underserved populations and/or communities.
- Positively impacts welfare of the community.
- Complements, but does not duplicate, existing Deschutes County services.
- Implementation strategy is suitable to achieving the stated goals and objectives of proposed program, project, or activity.

- Partnerships or collaboration with other agencies are included in implementation strategy.
- Other sources of funds or in-kind support are available to supplement Community Grant funds.

_____ *Points awarded for this section (maximum of 35).*

4. Performance Management:

- Stated outputs are relevant and reasonable to the scale of the proposed program, project, or activity.
- Stated outcomes are relevant and reasonable to the scale of the proposed program, project, or activity.

_____ *Points awarded for this section (maximum of 15).*

TOTAL NUMBER OF POINTS AWARDED:

COMMENTS:

NAME OF RATER:

**Deschutes County
Fiscal Year 2013-14
Community Grant Application**

Submittal Instructions and Cover Sheet

A complete application will consist of the following:

1. This cover sheet, signed and dated.
2. Responses to the attached questions on no more than five single-sided, single-spaced pages.
3. Proof of the organization's 501(c)(3) tax-exempt status in the form of a letter from the Internal Revenue Service (IRS).
4. The first two pages of the organization's most recently submitted IRS 990 form.
5. An operating budget specific to the proposed program, project, or activity.

Submit the complete application electronically to judithu@deschutes.org no later than 5:00 p.m. on August 30, 2013. Incomplete and/or late applications will not be reviewed or considered.

Please complete the following:

Contact Name:

Organization Name:

Address:

City: State: Zip Code:

Telephone Number:

Email Address:

Application is being submitted to which Community Grant Program funding category*?

Health, Mental Health, and Addictions Services

Arts and Culture

Other Essential Services: Includes services to youth; underserved, indigent, and/or vulnerable populations; animal welfare; or the environment.

* A pre-determined number of awards will be made in each funding category for a fixed dollar amount each. Please refer to the funding guidelines for more information.

Certification:

On behalf of the organization specified above, I certify the following:

1. All information included in this application is correct.
2. I am authorized by the governing board to submit this grant application.
3. This organization is located in Deschutes County.
4. If awarded, Community Grant funds will be used in support of Deschutes County residents only.
5. This organization is in good standing with the U.S. Internal Revenue Service and is currently designated as a 501(c)(3) tax-exempt entity.

Signature: Megan Wellhoff

Print Name: Megan Wellinghoff

Title: Executive Director

Date: 8/28/14



**2014 Deschutes County Community Grant Application
Bend Spay and Neuter Project**

Organization:

1. Bend Spay and Neuter Project was established in January of 2005. The clinic was started by founder Sara Dice, who, as a landlord for various apartment complexes around town, saw a need for affordable spay and neuter services for feral and stray cats in Central Oregon. She and Dr. Byron Maas started the clinic in the summer of 2004 in Sara's garage. Since then, the clinic has grown to provide affordable spay and neuter surgeries and wellness services to over 4,000 pets and strays in Central Oregon each year, for a total of over 37,000 pets served since 2005. All of the programs that BSNP provides are created around the idea of keeping existing pets happy and healthy in their homes, and preventing unwanted pets and strays from entering local shelters. We currently provide affordable spay/neuter for pets in Central Oregon, free spay/neuter for dogs in Jefferson County, affordable wellness services including vaccinations and microchips, and free spay and neuter and vaccinations for feral/stray cats. We hope to add a free spay/neuter program for low-income residents of Deschutes County in 2015.
2. The mission of Bend Spay and Neuter Project is to provide affordable preventative veterinary care to cats and dogs at risk of suffering in Central Oregon in order to create a more humane community for us all. The long term goals of Bend Spay and Neuter Project are to: 1) reduce the euthanasia rates of open intake shelters in Central Oregon from 31% for cats and 11% for dogs to 10% overall by 2020, 2) Reduce the animal homelessness rate per capita from 16 per 1000 people to 5 per 1000 people by 2020, and 3) Create an affordable spay/neuter per capita rate of 32 surgeries per 1000 people by 2020.
3. Bend Spay and Neuter Project is managed and operated by Clinic Executive Director Megan Wellinghoff and Clinic Medical Director Dr. Katie Bahr, DVM. A Board of Directors consisting of 5 people oversees the organization and they work with an advisory Board to tackle specific issues.

Board of Directors:

- 1) Gail Jett, Chair
- 2) Jeff Hinman, Director
- 3) Dorinda Pulliam, Treasurer
- 4) Julie Hotchkiss, Director
- 5) Bonnie Wilson, Director

Advisory Board:

- 1) Roy Dwyer, Advisory Board Member
- 2) Dr. Byron Maas, DVM, Advisory Board Member
- 3) Jim Kone, Advisory Board Member

4. See Attached.

Financial Status:

1. See Attached.

Program, Project or Activity:

1. SNYP'D (Spay Neuter Your Pet Deschutes) Free Spay/Neuter Vouchers
2. The goals of the proposed initiative are to: 1) reduce shelter intake at the Humane Society of Central Oregon from Deschutes County by 3% 2014 vs. 2015 through providing free vouchers for 100 cats and 100 dogs belonging to low income residents. 2) Increase awareness of rabies as a public health issue in Deschutes County and decrease the number of dog bites in Deschutes County. Statistically nationwide, 85% of dog bites are from dogs that have not been spayed or neutered.
3. The target population is anyone earning less than \$35K annually for a family of two or more, those living at or below the poverty line and those receiving government assistance. The target population will be reached by working with local non-profit organizations to distribute vouchers to mutual clients. Recent studies have shown that people who make less than \$35K/annually will not have their pets fixed unless they can have it done for free. This program aims to reach those people and those who fall into the category of living below the poverty line to ensure their pets are fixed before they have accidental litters that end up in our local shelters.
4. The initiative will positively impact the community by enabling low-income pet owners to provide basic care for their pets and keep them in their homes as opposed to surrendering them to a local shelter. It will also provide Deschutes County with improved public health through fewer dog bites and a decrease in the chance of human contact with a rabid animal. The SNYP'D voucher program will increase the scope of the current SNAP voucher program which is funded by the County Spay/Neuter grant and distributed by the Humane Society of Central Oregon, but will remove the cost barrier that some extremely low income clients still face with having to purchase the SNAP voucher. The SNYP'D voucher will be available through three local non-profits, as well as at Bend Spay and Neuter Project clinic and HOPE Pet Food Bank. NeighborImpact, Family Access Network and Cascade Youth and Family Outreach services, who have all agreed to distribute vouchers to clients in need. By utilizing non-profit organizations who are already serving our target population, we will increase the likelihood that clients will hear about the voucher, and increase their access to a free voucher. The SNYP'D vouchers will be completely free and will cover all costs associated with spay/neuter surgery and rabies vaccination.

5. Anyone living in Deschutes County is eligible to receive a voucher, though we will target our advertising and distribution sites to our target population, those who are most likely to contribute to the pet overpopulation problem. The benefit will be felt throughout Central Oregon through the reduction in homeless pets and strays entering our local shelters and a reduction in dog bites.
6. Bend Spay and Neuter Project has the capacity to provide up to 40 spay/neuter surgeries per day at their clinic on Wilson Ave. BSNP will create 200 vouchers, which will be good for spay/neuter surgery and one rabies vaccination per pet. The vouchers will be distributed amongst the three non-profits, the HOPE Pet Food Bank and BSNP, who will determine client's need for a voucher. Clients will schedule an appointment for their pet through Bend Spay and Neuter Project, bring their voucher and their pet will be spayed/neutered and vaccinated at no cost to the owner. Vouchers will be distributed on a first come first served basis and at the discretion of the non-profit issuing the voucher or by BSNP. In addition, participating non-profits will be supplied with information on the importance of spay/neuter, rabies vaccinations and the benefits to pet's long-term health in order to increase awareness and education.
7. Funding will be used to cover the cost of Bend Spay and Neuter Project to provide 100 spay/neuter surgeries for dogs, and 100 spay/neuter surgeries for cats at an average of \$50/animal. Bend Spay and Neuter Project will provide rabies vaccinations for every animal at a cost of \$2/animal, which we hope to have donated by our vaccine supply company Bergstrom Ingleheim.
8. The partner agencies involved are: NeighborImpact, Family Access Network, Cascade Youth and Family Outreach to distribute vouchers, as well as Brightside Animal Center and The Humane Society of Central Oregon, who will participate through the provision of their shelter intake data before and after the program.
9. Rabies vaccinations will be provided by Bend Spay and Neuter Project. Bend Spay and Neuter Project will also continue to request grant funding from other foundations in hopes of implementing a permanent free spay/neuter program for those most in need.
10. Operating Budget Attached.

Performance Measurement

1. This program will facilitate the sterilization of 200 at risk animals in Deschutes County. By targeting those most likely to contribute to the overpopulation problem (those living at or below the poverty line and those making less than \$35K/annually), we hope to reduce the intake of cats and dogs into local open admission shelters by 3% 2014 vs 2015.

2. The anticipated outcomes of the SNYP'D voucher program are as follows:
 - 1) A significant decrease in the intake number of cats and dogs entering the local open admission shelter (HSCO) and Brightside Animal Center, a limited intake shelter 2014 vs. 2015. A significant decrease being 3%.
 - 2) Increase public education regarding the importance of spaying/neutering and vaccinating pets against rabies.
 - 3) Improved public health in Deschutes County through tracking a decrease in dog bites and the provision of rabies vaccinations for 200 at risk animals in 2015.

Proposed Budget Deschutes County Community Grant Program			
SNYP'D Voucher Program			
Item	Quantity	Cost	Amount Requested from Community Grant
Cat S/N surgeries	100	\$5,000	\$5,000
Dog S/N surgeries	100	\$5,000	\$5,000
Rabies Vac.	100	\$200	\$0 Donated by Bergstrom Ingleheim
Printing/Advertising	N/A	\$200	\$0 Bend Spay and Neuter Project to pay
Total	200 pets	\$10,400	\$10,000

In total 200 local pets belonging to low income families will receive free spay/neuter surgery and rabies vaccinations through this program at a cost of \$10K to the county, just \$50/pet!

BEND SPAY & NEUTER PROJECT

71-0977598

	2013	2012	Diff
REVENUE			
Contributions and grants.....	151,869	98,654	53,215
Program service revenue.....	182,625	167,839	14,786
Investment income.....	-387	22	-409
Other revenue.....	7,125	11,518	-4,393
Total revenue.....	341,232	278,033	63,199
EXPENSES			
Salaries, other compen., emp. benefits..	206,973	158,664	48,309
Other expenses.....	111,687	125,028	-13,341
Total expenses.....	318,660	283,692	34,968
NET ASSETS OR FUND BALANCES			
Revenue less expenses.....	22,572	-5,659	28,231
Total assets at end of year.....	76,117	52,903	23,214
Total liabilities at end of year.....	4,793	6,780	-1,987
Net assets/fund balances at end of year.	71,324	46,123	25,201

BEND SPAY & NEUTER PROJECT

71-0977598

Computation of Cost of Goods Sold (Form 990)

1. Inventory at start of year.....	0.
2. Purchases.....	879.
3. Cost of labor.....	0.
4. Additional 263A costs.....	0.
5. Other costs.....	0.
6. Total (Add lines 1 through 5).....	879.
7. Inventory at end of year.....	0.
8. Cost of goods sold (Subtract line 7 from line 6).....	879.

Form 990, Part III, Line 4e
Program Services Totals

	Program Services Total	Form 990	Source
Total Expenses	240,568.	240,568.	Part IX, Line 25, Col. B
Grants	0.	0.	Part IX, Lines 1-3, Col. B
Revenue	0.	182,625.	Part VIII, Line 2, Col. A

Form 990, Part IX, Line 11g
Other Fees For Services

	(A) Total	(B) Program Services	(C) Management & General	(D) Fund- raising
VET SERVICES	4,606.	4,606.	0.	0.
Total	\$ 4,606.	\$ 4,606.	\$ 0.	\$ 0.

Form 990, Part IX, Line 24e
Other Expenses

	(A) Total	(B) Program Services	(C) Management & General	(D) Fundraising
BANK & MERCHANT CHARGES	3,113.	1,689.	1,421.	3.
COMPUTER SOFTWARE	949.	494.	455.	
DIRECT MAIL	2,723.		40.	2,683.
EVENT EXPENSES	1,103.			1,103.
FACILITIES MAINTENANCE	359.	323.	36.	
FIRE PROTECTION	59.	59.		
LAB FEES	1,318.	1,318.		
LAPINE	870.	870.		
LICENSE & SUBSCRIPTIONS	1,231.	1,231.		
MICROCHIPS	2,801.	2,801.		
OUTREACH	1,419.	1,119.	300.	
OUTSIDEVET SERVICES	2,094.	2,094.		
PAYROLL FEES	227.		227.	
SECURITY	384.	326.	58.	
STAFF/BOARD DEVELOPMENT	3,194.	2,556.	638.	
VACCINES	4,325.	4,325.		

BEND SPAY & NEUTER PROJECT

71-0977598

Form 990, Part IX, Line 24e (continued)
Other Expenses

	(A) <u>Total</u>	(B) <u>Program Services</u>	(C) <u>Management & General</u>	(D) <u>Fundraising</u>
VOLUNTEER APPRECIATION	746.	687.	59.	
Total	<u>\$ 26,915.</u>	<u>\$ 19,892.</u>	<u>\$ 3,234.</u>	<u>\$ 3,789.</u>

**Deschutes County Community Grant Program
2014-15 Application Review
Rating Worksheet**

Applicant: Volunteers in Action

Category/Grant Amount: Other Essential Services / \$11,000

Title: Safety and Accessibility Program

Review Criteria:

1. Organization:

- Stable and positive history of providing services in Deschutes County.
- Experience delivering similar programs, projects, or activities as those proposed.
- Mission and goals are consistent with proposed program, project, or activity.
- Stable and experienced Board of Directors or other leadership group.
- Adequate staff and/or volunteers to implement proposed program, project, or activity.

_____ *Points awarded for this section (maximum of 25).*

2. Financial Status:

- Adequate financial resources available to conduct and sustain operations.
- Broad and diverse base of funding sources.
- Financial need for a Community Grant to implement proposed program, project, or activity.
- Proposed budget is consistent with and appropriate for the fixed grant amount available in the selected Community Grant category.

_____ *Points awarded for this section (maximum of 25).*

3. Program, Project, or Activity:

- Program, project, or activity does not address emergency food, clothing, or shelter. (These activities are supported by Deschutes County through a separate grant program in conjunction with United Way's Emergency Food and Shelter program.)
- Request is consistent with the fixed dollar amounts indicated in the category/grant amount description at the top of this form.
- Number of individuals to be served is appropriate to the budget and scale of proposed program, project or activity.
- Serves vulnerable and/or underserved populations and/or communities.
- Positively impacts welfare of the community.
- Complements, but does not duplicate, existing Deschutes County services.
- Implementation strategy is suitable to achieving the stated goals and objectives of proposed program, project, or activity.

- Partnerships or collaboration with other agencies are included in implementation strategy.
- Other sources of funds or in-kind support are available to supplement Community Grant funds.

_____ *Points awarded for this section (maximum of 35).*

4. Performance Management:

- Stated outputs are relevant and reasonable to the scale of the proposed program, project, or activity.
- Stated outcomes are relevant and reasonable to the scale of the proposed program, project, or activity.

_____ *Points awarded for this section (maximum of 15).*

TOTAL NUMBER OF POINTS AWARDED:

COMMENTS:

NAME OF RATER:

**Deschutes County
Fiscal Year 2014-15
Community Grant Application**

Submittal Instructions and Cover Sheet

A complete application will consist of the following:

1. This cover sheet, signed and dated.
2. Narrative responses to the attached questions on no more than four single-sided, single-spaced pages.
3. Attachments:
 - a. Proof of the organization's 501(c)(3) tax-exempt status in the form of a letter from the Internal Revenue Service (IRS).
 - b. The first two pages of the organization's most recently submitted IRS 990 or 990 EZ form or, if the organization is not required to file either form with the IRS, a financial statement that provides equivalent information concerning activities and governance, revenue, expenses, and net assets or fund balances.
 - c. An operating budget specific to the proposed operations, program, project, or activity.
 - d. A roster of the organization's Board of Directors.

Submit the complete application electronically to judithu@deschutes.org no later than 5:00 p.m. on October 24, 2014. Incomplete and/or late applications will not be reviewed or considered.

Please complete the following:

Contact Name:

Organization Name:

Address:

City: State: Zip Code:

Telephone Number:

Email Address:

Application is being submitted to which Community Grant Program funding category*?

- Health, Mental Health, and Addictions Services
- Arts and Culture
- Other Essential Services: Includes services to youth; underserved, indigent, and/or vulnerable populations; animal welfare; or the environment.

* Please refer to the funding guidelines for more information.

Certification:

On behalf of the organization specified above, I certify the following:

1. All information included in this application is accurate.
2. I am authorized by the governing board to submit this grant application.
3. This organization is located in Deschutes County.
4. If awarded, Community Grant funds will be used in support of Deschutes County residents only.
5. This organization is in good standing with the U.S. Internal Revenue Service and is currently designated as a 501(c)(3) tax-exempt entity.

Signature: _____

Eve Nazarian

Print Name: Eve Nazarian

Title: Executive Director

Date: 10/24/2014

**Deschutes County
Fiscal Year 2014-15
Community Grant Application**

Questions

Organization

1. Describe the history of the organization, including the year the organization was established.

Volunteers in Action (ViA) is a Central Oregon nonprofit that provides non-medical services to seniors and adults living with disabilities, helping them maintain their independence, health, and safety. Care recipients are helped by our 180 volunteers who provide free services such as transportation, friendly visits, ramp building, respite care, and much more.

In 1984, the Robert Wood Johnson Foundation in Princeton, New Jersey began to build a national volunteer effort for the care of seniors. There are currently upwards of 900 offices affiliated with the National Volunteer Caregivers Network, supporting the "Aging in Place" concept. Volunteers in Action of Central Oregon, formerly Interfaith Volunteer Caregivers (IVC) until December 2011, has been serving seniors and adults with disabilities since its inception in 1996 in Bend, when the Robert Wood Johnson Foundation provided seed funding. In 2000, ViA became an independent 501 (c) (3) tax-exempt organization.

2. State the organization's mission and goals.

Our mission since 1996 has been to help seniors and disabled adults to stay in their homes longer. This is accomplished by providing simple help. ViA leverages resources as much as possible, connecting people to other community or social service agencies. The rest of the time, ViA does its very best to fill whatever needs our care receivers may have by utilizing the power and talents of our 180 dedicated volunteers.

Our care recipients often can no longer drive and find themselves considering going into assisted living before they need to. Our volunteers provide transportation to doctors, shopping, and other errands that care recipients need. Many older people have lost friends, and their families live far away. A simple visit on a regular basis keeps these folks feeling better knowing that volunteer, who now becomes a friend, will come again next week. A respite break for a family caregiver will give them the emotional strength to continue to care for a loved one. A little help with housekeeping and laundry when that becomes burdensome can make a huge difference for this older and/or disabled population. We also build ramps to enable safe entry/exit from their homes if necessary. Yard work can be difficult, and volunteers gladly help out. Our volunteers are open to other requests as they come up.

3. Describe the leadership and structure of the organization. If governed by a Board of Directors, list the members' names and positions held.

Board of Directors:

- Douglass Myers, Director and President
- Rev. Roy Green, Director
- Nancy Farnham, Director
- Eve Nazarian, Executive Director
- Maggie O'Connor, Director

Staff:

- Eve Nazarian, Executive Director
- Vivien O'Connor, Part-time Volunteer Coordinator

Volunteers:

- One hundred and sixty (160) volunteer caregivers

4. Attach proof of the organization's nonprofit status in the form of a letter from the U.S. Internal Revenue Service.

Please see attached.

Financial Status

Please see attached for our IRS Form 990.

Program Information

1. Provide a title of the proposed initiative for which funds are being requested.

Volunteers in Action is requesting funds for our Safety and Accessibility program.

2. Describe the goals and objectives of the proposed initiative.

Our objective is to enable safe entry to and exit from the homes of older and/or disabled people in Deschutes County. Our goals include building accessibility ramps and installing grab bars, which come in sets of two, in bathtubs and showers, as requested. Our Safety and Accessibility program will result in improved access to homes and fewer accidents and hospital stays.

3. Identify the target population that will be served.

Our target population consists of seniors over 60 years of age and adults with disabilities, whom we help to maintain their independence with dignity.

4. Describe how the proposed initiative will positively impact the community and complement existing services currently provided by Deschutes County.

In general, the services we provide result in fewer trips to the hospital when our care recipients can regularly get to doctors for minor complaints. Regarding our Safety and Accessibility program, we anticipate fewer hospital stays, fewer accidents caused by unsafe home entry/exit, and fewer accidents caused by unsafe bathtub or shower entry/exit.

As a result, our care recipients are less likely to resort to moving into assisted living facilities that cost much more than if they remain in their own homes longer. These extra costs are usually picked up by taxpayers, so this is a win-win situation. The care recipient gets to stay home where they want to be, and money is saved by both state and federal funding.

Services we provide also complement services offered by COBA (Central Oregon Builders Association). Once a year, one weekend COBA has a "Ramp A Thon" where they build ramps (approximately 10). We build ramps all year long and install grab bars all year long whenever they are needed. We build them very economically with no frills to safely get people in and out of their homes.

5. Identify the geographic area(s) of Deschutes County that will benefit.

We provide services for seniors over 60 years of age and adults with disabilities living in Bend, Sunriver, La Pine, Sisters, Redmond, and Terrebonne.

6. Describe in detail how the proposed initiative will be implemented.

Within the Safety and Accessibility program, we will:

- perform initial assessment of the care recipients' homes;
- design and measure for accessibility ramps;
- source materials and secure estimates;
- deliver supplies;
- build and install accessibility ramps;
- install grab bars, transitional thresholds, safety railings;
- repair unsafe entry steps.

7. Describe specifically how the requested funds will be used.

Funds will be used to coordinate and provide direct services to seniors and adults with disabilities. Specifically, funding the Safety and Accessibility program will result in Deschutes County low income seniors and disabled adults receiving in-home safety assessments and accessibility devices that will help them age in place--stay in their homes longer in a safe environment. North, Central, and South Deschutes County are the target areas.

We are requesting \$11,000. Each ramp costs approximately \$400. Each set of grab bars costs \$50. Funds from the Deschutes County Community Grant Program will allow us to build ramps, add handrails to existing stairways and ramps, replace no slip covering on existing ramps and porches, install threshold ramps as needed, and make general repairs when needed to keep care recipients safe.

8. Identify any partner agencies that will collaborate to implement the proposed initiative.

Newberry Habitat for Humanity in Sunriver occasionally collaborates with us; they also help us with volunteers when needed in South County. The Central Oregon Council on Aging (COCOA) occasionally helps with material needs. The SOS program with the Bend Fire Department has developed a safety program that includes ViA in ramp building. Community Justice works with us by providing volunteers, which helps those owing community service hours to learn a trade.

9. Describe other sources of funding that will support the proposed initiative.

We have applied for a \$10,000 grant from the Cow Creek Umpqua Indian Foundation, which has helped us in the past with our ongoing Safety and Accessibility program. We are currently waiting to hear back from them about the status of our application.

10. Attach an operating budget specific to the proposed initiative.

Please see attached.

Performance Measurement

1. Identify quantifiable outputs anticipated to be achieved through the proposed initiative.

This project's objectives are to assess the living environments of new care recipients to ensure that the location is safe for volunteers, and to determine what accessibility needs exist for the care recipient. We plan to provide the following services:

1. Complete in-home assessments.
2. Input information from assessments into computerized formats.
3. Custom measure, design, and install ramps with handrails.
4. Custom measure and install grab bars.
5. Custom measure and install interior and exterior threshold ramps, as needed.
6. Perform miscellaneous tasks, as needed, to ensure the safety of care recipients in their homes

Success will be measured by completing the above six tasks.

2. Describe the anticipated outcomes of the proposed initiative.

We anticipate fewer hospital stays, fewer accidents caused by unsafe home entry/exit, and fewer accidents caused by unsafe bathtub or shower entry/exit. We also anticipate care recipients staying longer in their homes, rather than moving to assisted living facilities.

Financial Overview of AGENCY & Proposed Budget Comparison

Agency Name: (Enter program name here)	1	2	3
	Last Year Actual Check correct box <input type="checkbox"/> CY 2012 <input type="checkbox"/> FY 2011-2012	This Year's Budget or Estimate FY 2012-2013	Next Year Proposed FY 2013-2014
Support & Revenue - All Sources			
1 Allocations from United Way of Deschutes County	5,000	4,400	8,000
2 Contributions (includes designations via UWDC)	3008	3200	13,000
3 Special Events/Fundraisers	5193	17000	
4 Legacies & Bequests (unrestricted)	0	0	
5 Contributed by Associated Organizations			
6 Allocations from other United Ways/United Funds			
7 Grants from Commission on Children & Families			
8 Other Government Fees & Grants	17000	17000	22,990
9 Non-Government Grants	30000	20000	10000
10 Membership Dues			
11 Program Service Fees & Net Incidental Revenue			
12 Sales of Materials			
13 Investment Income	235	240	245
14 In-kind Materials & Services	1000	1000	1000
15 Miscellaneous Revenue	5233	5500	7200
16 Total Support & Revenue (add lines 1 through 15)	\$66,669	\$68,340	59,445
Expenses			
17 Salaries & Wages	45432	51957	36,914
18 Employee Benefits	3152	3230	3320
19 Payroll Taxes, etc.	4174	4174	4299
20 Professional Fees	4519	4519	4519
21 Supplies	792	831	850
22 Telecommunications	1632	2232	1750
23 Postage & Shipping	232	250	275
24 Occupancy			
25 Equipment Rental & Maintenance			
26 Printing & Publications	1063	1116	1171
27 Transportation	229	262	284
28 Meetings, Conferences, & Training	456	501	110
29 Direct Assistance to Individuals (clients)			
30 Membership Dues	285	294	323
31 Awards & Grants			
32 Insurance (employee benefits excluded)	4788	4835	5318
33 In-kind Materials & Services	700	600	600
34 Payment to Affiliated Organizations			
35 Board Designations for Future Year Activities			
36 Total Expenses (add lines 17 through 35)	\$67,454	\$74,791	59,713
37 Total Expenses Financed by Restricted Funds	5000	5000	5000
38 Excess/Deficit of Revenue over Expenses (line 16 minus line 36)	(\$785)	(\$6,451)	(268)

Board List for Volunteers in Action

Name	Title	Brief Biography	Contact Information
Douglass Myers	Board President	Mr. Myers' professional career as a healthcare executive, consultant, and entrepreneur has spanned many years. Currently, he is Managing Director of Sunriver Institute (Central Oregon), and President of Orenco Healthcare Partners, a venture management firm focused on healthcare and technology. He is a board member as well as an advisor to numerous other health care organizations.	(541) 948-1871 Douglass.Myers@gmail.com
Reverend Roy Green	Director	Reverend Green is the Interim Rector of Trinity Episcopal Church. He is also a member of The Episcopal Diocese of Eastern Oregon, with deep experience in nonprofit management, community service and Hospice services.	(541) 593-2345 spiritchaser@aol.com
Maggie O'Connor	Director	Ms. O'Connor is a Community Benefit Executive for St. Charles Health System (SCHS), and former Assistant to the President/CEO and Assistant to the Chief Information Officer of SCHS. She was recommended to ViA's Board by Jim Diegel and Pam Steinke of SCHS	(503) 440-5860 mloconnor@StCharleshealthcare.org

Nancy Farnham	Director	Ms. Farnham has a history of devotion to volunteer extraordinaire and current President of Sunriver Women's Club. She is a resident of Sunriver and a longtime volunteer of ViA. She is also a former teacher.	(541) 593-9132 nfarnham@gmx.com
Eve Nazarian	Executive Director	Ms. Nazarian is the Executive Director for Volunteers in Action of Central Oregon. She has been with ViA since 2003.	(541) 548-7018 (office) viacentraloregon@hotmail.com

Form **990-EZ**

**Short Form
Return of Organization Exempt From Income Tax**

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code
(except private foundations)

OMB No 1545-1150

2013

**Open to Public
Inspection**

Department of the Treasury
Internal Revenue Service

▶ Do not enter Social Security numbers on this form as it may be made public.
▶ Information about Form 990-EZ and its instructions is at www.irs.gov/form990.

A For the 2013 calendar year, or tax year beginning _____, 2013, and ending _____

B Check if applicable:
 Address change
 Name change
 Initial return
 Terminated
 Amended return
 Application pending

C **INTERACT, INC DBA
VOLUNTEERS IN ACTION
PO BOX 7856
BEND, OR 97708**

D Employer identification number
93-1260201

E Telephone number
541-548-7018

F Group Exemption Number

G Accounting Method Cash Accrual Other (specify) ▶ _____

I Website: ▶ **WWW.VIACENTRALOREGON.COM**

J Tax-exempt status (check only one) - 501(c)(3) 501(c) () (insert no.) 4947(a)(1) or 527

K Form of organization Corporation Trust Association Other

L Add lines 5b, 6c, and 7b, to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ. ▶ \$ **64,738.**

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I)
Check if the organization used Schedule O to respond to any question in this Part I

1	Contributions, gifts, grants, and similar amounts received	1	64,662.
2	Program service revenue including government fees and contracts	2	
3	Membership dues and assessments	3	
4	Investment income	4	76.
5a	Gross amount from sale of assets other than inventory	5a	
5b	Less cost or other basis and sales expenses	5b	
5c	c Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)	5c	
6	Gaming and fundraising events		
6a	a Gross income from gaming (attach Schedule G if greater than \$15,000)	6a	
6b	b Gross income from fundraising events (not including \$ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)	6b	
6c	c Less direct expenses from gaming and fundraising events	6c	
6d	d Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)	6d	
7a	a Gross sales of inventory, less returns and allowances	7a	
7b	b Less cost of goods sold	7b	
7c	c Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)	7c	
8	Other revenue (describe in Schedule O)	8	
9	Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8	9	64,738.
10	Grants and similar amounts paid (list in Schedule O)	10	
11	Benefits paid to or for members	11	
12	Salaries, other compensation, and employee benefits	12	53,993.
13	Professional fees and other payments to independent contractors	13	1,413.
14	Occupancy, rent, utilities, and maintenance	14	
15	Printing, publications, postage, and shipping	15	578.
16	Other expenses (describe in Schedule O) SEE SCHEDULE O	16	15,543.
17	Total expenses. Add lines 10 through 16	17	71,527.
18	Excess or (deficit) for the year (Subtract line 17 from line 9)	18	-6,789.
19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)	19	10,883.
20	Other changes in net assets or fund balances (explain in Schedule O) SEE SCHEDULE O	20	1.
21	Net assets or fund balances at end of year Combine lines 18 through 20	21	4,095.

BAA For Paperwork Reduction Act Notice, see the separate instructions. Form 990-EZ (2013)

6920

SCANNED MAY 15 2014

Part II Balance Sheets (see the instructions for Part II)

Check if the organization used Schedule O to respond to any question in this Part II

	(A) Beginning of year	(B) End of year
22 Cash, savings, and investments	15,137.	5,180.
23 Land and buildings		
24 Other assets (describe in Schedule O)		
25 Total assets	15,137.	5,180.
26 Total liabilities (describe in Schedule O)	4,254.	1,085.
27 Net assets or fund balances (line 27 of column (B) must agree with line 21)	10,883.	4,095.

Part III Statement of Program Service Accomplishments (see the instructions for Part III)

Check if the organization used Schedule O to respond to any question in this Part III

Expenses
(Required for section 501(c)(3) and 501(c)(4) organizations and section 4947(a)(1) trusts, optional for others.)

What is the organization's primary exempt purpose? SEE SCHEDULE O

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title

28 <u>SEE SCHEDULE O</u>		
(Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	28 a	57,837.
29		
(Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	29 a	
30		
(Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	30 a	
31 Other program services (describe in Schedule O)		
(Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/>	31 a	
32 Total program service expenses (add lines 28a through 31a)	32	57,837.

Part IV List of Officers, Directors, Trustees, and Key Employees (list each one even if not compensated - see the instructions for Part IV)

Check if the organization used Schedule O to respond to any question in this Part IV

(a) Name and Title	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC) (if not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
DOUGLASS MYERS PRESIDENT	5	0.	0.	0.
ROY GREEN DIRECTOR	1	0.	0.	0.
NANCY FARNHAM DIRECTOR	1	0.	0.	0.
MAGIE O'CONNOR DIRECTOR	1	0.	0.	0.
EVE NAZARIAN DIRECTOR	1	0.	0.	0.

**Deschutes County Community Grant Program
2014-15 Application Review
Rating Worksheet**

Applicant: Heart of Oregon

Category/Grant Amount: Other Essential Services / \$11,000

Title: Equipment Capital Campaign

Review Criteria:

1. Organization:

- Stable and positive history of providing services in Deschutes County.
- Experience delivering similar programs, projects, or activities as those proposed.
- Mission and goals are consistent with proposed program, project, or activity.
- Stable and experienced Board of Directors or other leadership group.
- Adequate staff and/or volunteers to implement proposed program, project, or activity.

_____ *Points awarded for this section (maximum of 25).*

2. Financial Status:

- Adequate financial resources available to conduct and sustain operations.
- Broad and diverse base of funding sources.
- Financial need for a Community Grant to implement proposed program, project, or activity.
- Proposed budget is consistent with and appropriate for the fixed grant amount available in the selected Community Grant category.

_____ *Points awarded for this section (maximum of 25).*

3. Program, Project, or Activity:

- Program, project, or activity does not address emergency food, clothing, or shelter. (These activities are supported by Deschutes County through a separate grant program in conjunction with United Way's Emergency Food and Shelter program.)
- Request is consistent with the fixed dollar amounts indicated in the category/grant amount description at the top of this form.
- Number of individuals to be served is appropriate to the budget and scale of proposed program, project or activity.
- Serves vulnerable and/or underserved populations and/or communities.
- Positively impacts welfare of the community.
- Complements, but does not duplicate, existing Deschutes County services.
- Implementation strategy is suitable to achieving the stated goals and objectives of proposed program, project, or activity.

- Partnerships or collaboration with other agencies are included in implementation strategy.
- Other sources of funds or in-kind support are available to supplement Community Grant funds.

_____ *Points awarded for this section (maximum of 35).*

4. Performance Management:

- Stated outputs are relevant and reasonable to the scale of the proposed program, project, or activity.
- Stated outcomes are relevant and reasonable to the scale of the proposed program, project, or activity.

_____ *Points awarded for this section (maximum of 15).*

TOTAL NUMBER OF POINTS AWARDED:

COMMENTS:

NAME OF RATER:

**Deschutes County
Fiscal Year 2014-15
Community Grant Application**

Submittal Instructions and Cover Sheet

A complete application will consist of the following:

1. This cover sheet, signed and dated.
2. Narrative responses to the attached questions on no more than four single-sided, single-spaced pages.
3. Attachments:
 - a. Proof of the organization's 501(c)(3) tax-exempt status in the form of a letter from the Internal Revenue Service (IRS).
 - b. The first two pages of the organization's most recently submitted IRS 990 or 990 EZ form or, if the organization is not required to file either form with the IRS, a financial statement that provides equivalent information concerning activities and governance, revenue, expenses, and net assets or fund balances.
 - c. An operating budget specific to the proposed operations, program, project, or activity.
 - d. A roster of the organization's Board of Directors.

Submit the complete application electronically to judithu@deschutes.org no later than 5:00 p.m. on October 24, 2014. Incomplete and/or late applications will not be reviewed or considered.

Please complete the following:

Contact Name:	Laura M Handy, Executive Director				
Organization Name:	Heart of Oregon Corps				
Address:	PO Box 279				
City:	Bend	State:	OR	Zip Code:	97709
Telephone Number:	541-633-7834				
Email Address:	laura.handy@heartoforegon.org				

Application is being submitted to which Community Grant Program funding category*?

- Health, Mental Health, and Addictions Services
- Arts and Culture
- Other Essential Services: Includes services to youth; underserved, indigent, and/or vulnerable populations; animal welfare; or the environment.

* Please refer to the funding guidelines for more information.

Certification:

On behalf of the organization specified above, I certify the following:

1. All information included in this application is accurate.
2. I am authorized by the governing board to submit this grant application.
3. This organization is located in Deschutes County.
4. If awarded, Community Grant funds will be used in support of Deschutes County residents only.
5. This organization is in good standing with the U.S. Internal Revenue Service and is currently designated as a 501(c)(3) tax-exempt entity.

Signature: 

Print Name: Laura M Handy

Title: Executive Director

Date: 10/23/14

Fleet for the Future

History

Heart of Oregon Corps (HOC) was founded in 2000, with a vision, just one stewardship crew, a grant from the Northwest Area Foundation, and a partnership with Deschutes County Juvenile Justice. Local community juvenile justice leaders and founders of HOC, Dennis Maloney, Dave Holmes and Dan Saraceno recognized the need for education opportunities, job skills training and a paying job for the at risk youth of Deschutes County. In 2003, HOC partnered with the United States Forest Service to establish the Central Oregon Youth Conservation Corps, growing from 1 crew to 22, operating across 4 counties (Deschutes, Crook, Jefferson and Klamath). Today, HOC operates five distinct education and job-skills based programs: Central Oregon Youth Conservation Corps (COYCC), AmeriCorps, YouthBuild, Stewardship and a Heart of Oregon Thrift Store. Each one of our five programs exemplifies our mission statement: ***To inspire and empower positive change in the lives of young people through jobs, education and stewardship.***

State the organization's mission, goals, and programs or services provided

Although each of our job skills programs have their own desired outcomes, our organization wide goal for each and every opportunity youth we serve stays constant. We are dedicated to providing our young people with jobs skills, and an education, wages for their hard work, and a pathway out of poverty. We believe that our youth (ages 16-24) want to work, earn a paycheck and gain an education to earn a better future for themselves, their families and their Deschutes County community. What the young people have done with the opportunity HOC provides is quite inspiring. In the past 5 years, HOC youth have provided 360,000 hours of service to Central Oregon and have earned over 5 million dollars in wages. These wages are then put back into their local economies through work at various projects that range from fire fuel reduction in the Deschutes National Forest to building affordable homes in Redmond. Their hard work has not gone unnoticed by the community; our youth crews have built a strong reputation due to their exceptional work ethic and are highly sought after for local fee for service projects. John Allen, the Deschutes National Forests' Director calls our COYCC program, "the most successful youth conservation corps in the whole Forest Service."

Describe the leadership and structure of the organization.

As is paramount to the success of any non-profit, the HOC Board of Directors has been vital to the growth of HOC's impact on Deschutes County youth. Our Board provides direction to the organization, gives guidance and leadership to the employees of HOC, and are positive role models for the youth that we serve. In recruiting and electing members, the Board has found an appropriate balance of members who have the skills to oversee the business-related functions of governance and others who have the experiences to advocate for mission-rich, quality services. For example, member Chris Ochs, Director of Marketing at Hayden Homes has business-related experience that contributes to the success of our organization in a different way than the mission-related experience of member Sarah LaRocque, Customer Care Representative at BendBroadband. Sarah is a 2007 alumnus of HOC who struggled pre-program, but turned her life around during her time in our AmeriCorps program, and is now successful in the professionally and personally. Some members embody both sides of this business/mission balance, such as Lee Bouck, General Manager of JELD-WEN who shares, "My experience as an employer allows me to provide input on the realities of the job market. This provides valuable insight, allowing HOC to develop/modify programs needed by our youth for their long term success. I also grew up with challenges similar to what many of our youth face. Achieving sound employment allowed me to turn my life around and later move into the position I hold today. I believe that work is a fundamental requirement for young people."

Fleet for the Future

Goals and objectives

By December, 2016, Heart of Oregon Corps (HOC) will finalize an equipment capital campaign to modernize its vehicle and equipment fleet by working with foundations, businesses, and individual donors. In two years, 60% of our fleet will be over 17 years old and 78% will be over 9 years old. With some of these vehicles traveling up to 50,000 miles a year, it is easy to see why the Board of Directors has identified the success of this campaign as our organization's **most pressing need** in order to continue successfully impacting the lives of young people in Deschutes County. The two-year campaign fundraising goal is \$515,000. HOC will purchase 6 passenger vans and sell 4 to increase the total of passenger vans to 12. These vans are used to transporting youth crews from their home communities to project sites such as the Pronghorn Golf Course and Redmond's Habitat for Humanity site. Four-wheel-drive vehicles are essential in safely transporting youth crews through some of our rough rural roads and due to the age of our existing units, 2 need to be sold and 2 need to be purchased to bring our total to 3. The remaining funds will be utilized to purchase 6 trailers to increase our total to 11, and 4 project equipment units such as a chipper and bobcat that are used for our most intensive and complex jobs. Along with the new purchases, HOC will implement an effective fleet management system to ensure proper, preventive maintenance and care of the 18 new assets.

Because Heart of Oregon Corps' model is centered on securing contracted fee-for-service projects far afield from our program headquarters, **a safe, low maintenance, and effective fleet is paramount to sustainable operations.** Fee-for-service contracts are the foundational revenue source for the agency. Contracts with public lands agencies or housing authorities to build affordable housing secure matching funds that allow us to secure large federal AmeriCorps or YouthBuild grants. Contracts with local homeowner's associations or local recycling and waste center create real-wage earning jobs that school districts are eager to have their students involved in. Our most foundational unit is a van, a crew leader, and a crew. **Without a reliable fleet, the fulcrum point of HOC's sustainability model is vulnerable.**

The majority of funding for this campaign will come from the sale of our current units and a matching grant from the Maybelle Clark Morgan (MCM) Foundation matching grant. This grant will allow us to match outside funding from other future partners at a minimum of a 1:1 ratio up to \$175,000. Since our inception, the MCM Foundation has believed in what we are trying to do here at HOC and has given \$497,354.00. Their first investment provided the funds to purchase our first fleet units that have transported over 2,000 local youth, many of which we still have today. In 2006, MCM supported a previous capital campaign that allowed us to purchase our current operations center in Bend. Because of this historical partnership, we are fully confident in the upcoming success of the Fleet for the Future campaign.

Target population

Heart of Oregon Corps' programs serves youth ages 16-24, 67% are male and 33% are female. HOC youth are 70% White, 14% Hispanic, 7% Native, 6% Multi-Racial, 2% Asian and 1% Black. Demographics vary by program (some strictly serve disadvantaged youth while others have opportunities for all youth). In YouthBuild, located in Redmond, youth are 63% very low-income, 69% high school drop outs, 77% basic skills deficient, 9% homeless, 38% youth with disabilities, 2% foster care, 6% parental incarceration, and 60% previously court involved. Many HOC teenagers are considered "opportunity youth," disconnected from school and work, but full of potential. Not only does HOC address the economic, employment and educational challenges that face our community as a whole, it generates hope in the futures of our young people. The young people HOC serves are at a tipping point in their

Fleet for the Future

lives, when a series of small changes become important enough to lead to a significant transformation. Through our programs, these small changes come in the form of job skills training, a GED/diploma, opened up channels for postsecondary opportunities, an aptitude and true drive for community service, and a realization of self-worth. These are the momentous changes, and on their heels follows a generation of young people who believe in themselves enough to rise up as leaders in the community, and in the world. This outcome is vital, and not readily attained without unique programs like HOC.

The geographic area of Deschutes County that will benefit

The first HOC work crew originated right here in Deschutes County and was led by local citizen leaders and youth from Sisters and Bend. 15 years later, the majority of the youth we serve still call La Pine, Redmond, Bend, Terrebonne and Sisters home. Our main operating center is located in NE Bend, where youth from all over the county start their work and education days. Our YouthBuild program, which has been housed in Redmond for the past 5 years, will now be moving just outside of Sisters to begin an exciting new partnership with the Sisters School District. This new, larger facility will allow our YouthBuild program to expand its reach throughout Deschutes County by providing more space for local youth to come learn construction skills on-site and more classroom space to reengage in education. Our youth crews have worked throughout Deschutes County in places like Pronghorn, Skyliners Ridge, Tumalao Falls, Big Eddy, Redmond's Housing Works development, Cloverdale, Green Lakes Trail, Mt. Bachelor, just to name a few but the list could go on and on.

HOC's impact on the community and complementing existing services

HOC has an extensive history in collaborating with local existing services that benefit all of Deschutes County residents. Our philosophy is to **partner with rather than compete against** the efforts of organizations addressing similar issues such as Central Oregon Intergovernmental Council, HousingWorks, community justice departments, and regional school districts in Redmond, Sisters, Bend and Madras. Cheryl Puddy of the Oregon Community Foundation believes that "Laura Handy (Executive Director) is a leader in Bend and does a great job of collaborating with other organizations."

Describe in detail how the proposed initiative will be implemented

Below is the proposed timeline created by the Board of Directors and Executive Director:

2014:

- Capital Campaign Planning with Board
- detailed analysis of fleet and identification of needs
- Applications to MCM Fund for Matching Challenge Grant, Mt Bachelor, Deschutes Co.

2015:

- Secure initial matching funding grant (MCM Foundation \$175k)
- Capstone Grant (Meyer Memorial Trust \$50k)
- Secure local Corporate Sponsorships from auto and equipment dealers and maintenance shops
- Recruit in-kind consultants to assist in implementing new fleet management system
- Decommission and sale of older fleet units
- Procure new and gently used units

2016:

- January: Gala at the Riverhouse (if applicable)
- Leverage capstone matching grant at conclusion of fundraising period
- Fully implement new fleet management system
- Establish Fleet Replacement Fund

Fleet for the Future

How the requested funds will be used

The Deschutes County 11k investment in HOC will be leveraged to procure matching funds with the MCM Matching Challenge. This sum at minimum will be matched at a 1:1 ratio with the potential of becoming a higher amount. Not only is your gift an opportunity to purchase a new fleet unit, it is a vote of confidence in HOC's mission and will be pivotal in increasing other funder's confidence in the success of the capital campaign. If for some unexplained reason the capital campaign were not to be successful, your investment in HOC would still go towards the purchase of a fleet unit. **Without the capability of safely transporting our youth to and from job and education sites, HOC will no longer be able to achieve our mission.** We would significantly have to cut back on the projects our youth crews perform that benefit all of Deschutes County and the number of youth we serve. Once this campaign is complete, HOC will have the capacity to further our reach into Deschutes County and give more youth the chance "work, earn and learn" their way to a better future.

Identify any partner agencies which will collaborate to implement the proposed initiative.

The following private foundations have in been successful partners in the growth of HOC and will once again be utilized to build organizational capacity: Cambers Family, Foundation Collins Foundation, Jeld Wen Foundation, Flour Foundation, Ford Family Foundation, Oregon Community Foundation and MJ Murdock. HOC will also seek other Deschutes County community partners through corporate sponsorships, individual donors, community fundraising events, corporate giving programs and furthering our in-kind donations to services so that we can potentially divert funds to this endeavor. Along with the aforementioned funds, **100%** of our Board of Directors have pledged to give towards this project and concentrate their efforts on attracting their own donors for the campaign.

Other sources of funding that will support the proposed initiative

MCM Fund Challenge Matching Grant: 175k (pending)
Meyer Memorial Trust: Capstone Grant: 50k (pending)
Mt. Bachelor Charity Ski: 10k (pending)
Deschutes County Community Grant: 11k (pending)
US Dept. of Labor YouthBuild: \$24k for van (secured)
Sign Pro: \$2,000 (secured)

Outputs forecasted specifically for HOC programs

- Hours of academic and vocational certification instruction: 1,500
- Deschutes County participants served: 150
- Hours of job skills training through community stewardship projects: 50,000
- Youth enrolled in AmeriCorps Post-Secondary Scholarship Opportunity: 85

Anticipated outcomes of the collective HOC programs in Deschutes County

- Increase literacy and numeracy in participating youth by two levels.
- Increase the number of Deschutes Co. youth will attain a GED/Diploma
- Increase the number of Deschutes Co. youth will complete a college course.
- Increase the number of Deschutes Co. youth who have an industry recognized workforce certification
- Increase the number of youth to complete 200 hours of jobs skills training in a HOC program.
- Increase the number of youth who earn a post- secondary scholarship of at least \$1,100



Fleet for the Future

Equipment Capital Campaign

Revenue	Total Budget	Breakout of Total Budget: Deschutes County and 1:1 Match	
Contributions			
Individual (matched 1:1)	\$ 10,000		
Event (matched 1:1)	\$ 45,000		
Corporate Gifts/Grants/Sponsorships			
Cash (matched 1:1)	\$ 10,000		
In-Kind	\$ 10,000		
Grants			
Federal	\$ 24,000		
Matching Challenge Grants			
Initial	\$ 175,000	\$	11,000
Capstone	\$ 40,000		
State/County/Local Grants	\$ 11,000	\$	11,000
Private Foundations (matched 1:1)	\$ 120,000		
Sale of Assets			
Depreciated Fleet Units	\$ 15,000		
Land for Replacement Fund	\$ 40,000		
REVENUE TOTAL	\$ 500,000	\$	22,000
Expenses			
Capital Equipment	\$ 400,000	\$	20,500
Passenger Vehicles, Four-Wheel-Drive Vehicles, Trailers, Heavy Equipment			
Initial Repair/Maintenance of used equipment	\$ 15,000		
Modifications to equipment	\$ 7,500		
racks/ladders, trailer			
brakes/controllers, signage, safety equipment, etc.		\$	1,500
Establishment of Replacement Fund	\$ 40,000		
Fleet Management Software/Training	\$ 2,500		
eTapestry Development Software	\$ 5,000		
Development Assistant Personnel	\$ 30,000		
EXPENSES TOTAL	\$ 500,000	\$	22,000



Board of Directors

Steve Welbourn

President / Joined Board: 2004
Chaplain, Oregon Department of Corrections
Provides nonprofit expertise and counseling

Deborah Goodall

Board Member/Joined Board 2014
Retired, President, Metro Community College
Gives expertise in post-secondary pathways

Jeff Lichtenberg

Vice/Past President/Joined Board: 2006
Director, Jefferson County Community Justice
Provides expertise in justice and public admin.

Chris Ochs

Board Member/Joined Board 2013
Director of Marketing, Hayden Homes
Gives expertise in business and marketing

Katy Fitzsimons

Treasurer/Secretary/Joined Board: 2011
Marketing Development Manager
Coca-Cola Refreshments
Provides marketing and job creation expertise

Sarah LaRocque

Board Member/Joined Board 2014
Customer Service Rep 2, Bend Broadband
Heart of Oregon Corps Alumnus (2007)
Represents alumni voice for mission integrity

Lee Bouck

Board Member/ Joined Board: 2012
General Manager, JELD-WEN
Provides management and business expertise

Joshua Sims

Board Member/Joined Board 2014
Owner, The Gear Fix
Provides small business owner insights

Form 990 Return of Organization Exempt From Income Tax
 Under section 501(c) 527, or 4947(a)(1) of the Internal Revenue Code
 (except block lump benefit trust or private foundation)
 * The organization may have to use a copy of this return to satisfy state reporting requirements.

OMB No. 1545-0047
2012
 Open to Public Inspection
 For the 2012 calendar year, or tax year beginning 10/01 2012, and ending 9/30 2013

Check if applicable:
 Address change
 Name change
 Initial return
 Termination
 Anticipated return
 Application pending

A For the 2012 calendar year, or tax year beginning 10/01 2012, and ending 9/30 2013

B Check if applicable:
 Address change
 Name change
 Initial return
 Termination
 Anticipated return
 Application pending

C HEART OF OREGON CORPS, INC.
 P. O. BOX 279
 BEAD, OR 97709

D Employer identification number: 93-1303879

E Telephone number: 93-1303879

F Name and address of principal officer:
 SAME AS C ABOVE

G Gross receipts: \$ 2,154,139

H Is this a copy return for a subsidiary? Yes No

I Is this a copy return for a subsidiary? Yes No

J Website: N/A

K Form of organization: Corporation Trust Association Other

L Year of formation: 2000 **M** State of legal domicile: OR

Part I Summary
 Briefly describe the organization's mission or most significant activities: TO CREATE A YOUTH CORP THAT ASSISTS AT-RISK YOUTH PEOPLE AGES 16 TO 27 IN REDUCING THEIR POVERTY THROUGH INVOLVEMENT IN PROJECTS THAT PROVIDE THEM WITH PRE-EMPLOYMENT SKILLS AND INCOME

Part II Signature Block
 The preparer certifies that he has examined this return, including accompanying schedules and statements, and to the best of his knowledge and belief, it is true, correct, and complete. Preparation of this return was not based on an examination of the books and records of the preparer.

Part III Signature of preparer: Laura M Handy, Executive Director
 Date: 03/04/2014

Paid Preparer Use Only
 Preparer's name: STUART D KATNER
 Preparer's address: KERRCOCH KATNER & NELSON, LLP
 Preparer's phone no.: 541 382-3468
 Preparer's fax no.: 541 382-3468
 Preparer's EIN: 93-1154108
 Preparer's signature: STUART D KATNER
 Preparer's title: act-employed
 Preparer's ID number: P00236705

Part I Revenue

Line	Description	Prior Year	Current Year
8	Contributions and grants (Part VIII, line 1h)	1,211,225	1,712,916
9	Program service revenue (Part VIII, line 2g)	391,059	451,223
10	Investment income (Part VIII, column (A), lines 3, 4, and 7c)	790	
11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)		
12	Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	1,603,075	2,164,139
13	Grants and similar amounts paid (Part IX, column (A), lines 1-3)		
14	Benefits paid to or for members (Part IX, column (A), line 4)		
15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	1,049,921	1,455,844
16a	Professional fundraising fees (Part IX, column (A), line 11e)		
16b	Total fundraising expenses (Part IX, column (C), line 25)	575,787	716,315
17	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24c)	1,625,708	2,172,359
18	Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 28)	-22,633	-8,220
19	Revenue less expenses. Subtract line 18 from line 12	501,590	525,125
20	Total assets (Part X, line 16)	115,319	147,084
21	Total liabilities (Part X, line 26)	386,261	378,041
22	Net assets or fund balances. Subtract line 21 from line 20		

Part II Expenses

Line	Description	Prior Year	Current Year
4a	Provided job, skills training, work experience and education services training for youth		947,655
4b	Other program services (Describe in Schedule O)		
4c	Total program service expenses		1,948,504

**Deschutes County Community Grant Program
2014-15 Application Review
Rating Worksheet**

Applicant: The Bloom Project

Category/Grant Amount: Other Essential Services

Title: The Bloom Project: Central Oregon

Review Criteria:

1. Organization:

- Stable and positive history of providing services in Deschutes County.
- Experience delivering similar programs, projects, or activities as those proposed.
- Mission and goals are consistent with proposed program, project, or activity.
- Stable and experienced Board of Directors or other leadership group.
- Adequate staff and/or volunteers to implement proposed program, project, or activity.

_____ *Points awarded for this section (maximum of 25).*

2. Financial Status:

- Adequate financial resources available to conduct and sustain operations.
- Broad and diverse base of funding sources.
- Financial need for a Community Grant to implement proposed program, project, or activity.
- Proposed budget is consistent with and appropriate for the fixed grant amount available in the selected Community Grant category.

_____ *Points awarded for this section (maximum of 25).*

3. Program, Project, or Activity:

- Program, project, or activity does not address emergency food, clothing, or shelter. (These activities are supported by Deschutes County through a separate grant program in conjunction with United Way's Emergency Food and Shelter program.)
- Request is consistent with the fixed dollar amounts indicated in the category/grant amount description at the top of this form.
- Number of individuals to be served is appropriate to the budget and scale of proposed program, project or activity.
- Serves vulnerable and/or underserved populations and/or communities.
- Positively impacts welfare of the community.
- Complements, but does not duplicate, existing Deschutes County services.
- Implementation strategy is suitable to achieving the stated goals and objectives of proposed program, project, or activity.

- Partnerships or collaboration with other agencies are included in implementation strategy.
- Other sources of funds or in-kind support are available to supplement Community Grant funds.

_____ *Points awarded for this section (maximum of 35).*

4. Performance Management:

- Stated outputs are relevant and reasonable to the scale of the proposed program, project, or activity.
- Stated outcomes are relevant and reasonable to the scale of the proposed program, project, or activity.

_____ *Points awarded for this section (maximum of 15).*

TOTAL NUMBER OF POINTS AWARDED:

COMMENTS:

NAME OF RATER:

**Deschutes County
Fiscal Year 2014-15
Community Grant Application**

Submittal Instructions and Cover Sheet

A complete application will consist of the following:

1. This cover sheet, signed and dated.
2. Narrative responses to the attached questions on no more than four single-sided, single-spaced pages.
3. Attachments:
 - a. Proof of the organization's 501(c)(3) tax-exempt status in the form of a letter from the Internal Revenue Service (IRS).
 - b. The first two pages of the organization's most recently submitted IRS 990 or 990 EZ form or, if the organization is not required to file either form with the IRS, a financial statement that provides equivalent information concerning activities and governance, revenue, expenses, and net assets or fund balances.
 - c. An operating budget specific to the proposed operations, program, project, or activity.
 - d. A roster of the organization's Board of Directors.

Submit the complete application electronically to judithu@deschutes.org no later than 5:00 p.m. on October 24, 2014. Incomplete and/or late applications will not be reviewed or considered.

Please complete the following:

Contact Name: Heidi Berkman

Organization Name: The Bloom Project

Address: 70 SW Century Drive, Suite 100-256

City: Bend State: OR Zip Code: 97702

Telephone Number: 541-480-8700

Email Address: h.berkman@thebloomproject.org

Application is being submitted to which Community Grant Program funding category*?

- Health, Mental Health, and Addictions Services
- Arts and Culture
- Other Essential Services: Includes services to youth; underserved, indigent, and/or vulnerable populations; animal welfare; or the environment.

* Please refer to the funding guidelines for more information.

Certification:

On behalf of the organization specified above, I certify the following:

1. All information included in this application is accurate.
2. I am authorized by the governing board to submit this grant application.
3. This organization is located in Deschutes County.
4. If awarded, Community Grant funds will be used in support of Deschutes County residents only.
5. This organization is in good standing with the U.S. Internal Revenue Service and is currently designated as a 501(c)(3) tax-exempt entity.

Signature:



Print Name:

Heidi Berkman

Title:

Founder/Board President

Date:

October 23, 2014

The Bloom Project:
Deschutes County Fiscal Year 2014-15
Community Grant Application

Organization

1. Describe the history of the organization, including the year the organization was established.

The Bloom Project began in the garage of founder Heidi Berkman in 2007 with donated flowers and a few volunteers who had recently experienced the loss of a loved one in hospice care. Seven years later, our largely volunteer-driven program donates flower bouquets on a weekly basis through six hospice and palliative care locations serving Deschutes County, receives regular donations of re-purposed flowers and vases from a total of twenty-seven businesses including local grocery stores, florists, hotels and resorts, and has benefitted from over 18,000 hours of volunteer time, and delivered over 38,000 bouquets to patients and their caregivers.

2. State the organization's mission, goals, and programs or services provided.

Our mission is to donate fresh bouquets of flowers to hospice and palliative care patients, demonstrating beauty, giving and joy during end of life care. Our volunteers gather, arrange and deliver re-purposed flowers to those who need a bit of beauty during a difficult time. The Bloom Project organizes donations of flowers and vases from wholesale floral supporters and grocers, community members' special events and more. Bloom Project volunteers turn these donations into beautiful bouquets and additional volunteers deliver the bouquets to hospice and palliative care organizations. The bouquets are in turn delivered to patients in their home or care facility by staff, clergy, social workers and facility/organization volunteers.

This simple act of kindness powerfully impacts individuals and families at a time when they are most vulnerable. In the words of one supporter, "What an amazing thing to realize that although a patient may be preparing to die (and feeling like the world will go on without them), someone took the time to think about them and create this beautiful gift."

3. Describe the leadership and structure of the organization.

Board President Heidi Berkman founded and has been the driving force behind the organization's successful growth over the past seven years. Heidi, an experienced meeting and event planner, has guided the board of directors in incorporating the organization; putting in place board, financial and fundraising systems; developing a strong volunteer base and relationships with local businesses; overseeing the organization's programs; fundraising; and managing volunteer administrative and program staff. Heidi is joined by a committed group of six business and community leaders who together guide this robust, grassroots organization that is well-loved and supported by volunteers, businesses, care providers, patients and families alike.

The success of our business model is its ability to attract and engage community members to resource and carry out our work. Volunteers power our program activities and local businesses donate floral materials and supplies, a beautiful workspace, equipment, and various professional services. In order to manage our growing volunteer-driven effort, we hired a part-time Site Coordinator in June 2014 to organize and motivate our team of 100 volunteers and a full-time Project Manager in August 2014 to provide leadership, manage our growing relationships with community partners and businesses, and assist our board of directors in its fundraising activities.

Program, Project, or Activity

1. Provide a title of the proposed initiative for which funds are being requested.

The Bloom Project: Central Oregon.

2. Describe the goals and objectives of the proposed initiative.

In 2015, The Bloom Project Central Oregon will:

- Engage 130 volunteers in securing materials, arranging, and delivering 200-225 bouquets weekly to hospice and palliative care patients,
- Increase the number of volunteer hours, floral suppliers and businesses supporting the organization resulting in a total of \$539,386 in contributed in-kind income, and
- Carry out service learning projects with 12 middle school students from REALMS and 38 children attending Camp Courage—a hospice grief program for youth offered by Partners In Care.

3. Identify the target population that will be served.

Our work is targeted at hospice and palliative care patients receiving end of life care at home, in the hospital, or at an assisted living facility. While the dying individual is the primary beneficiary, our work also supports grieving family members and a multitude of caregivers who are involved with patients including social workers, hospice and hospital nurses, chaplains and community hospice volunteers.

4. Identify the geographic area(s) of Deschutes County that will benefit.

Bend, LaPine, Redmond and Sisters

5. Describe how the proposed initiative will positively impact the community and complement existing services currently provided by Deschutes County.

Our program directly improves the wellbeing of a very vulnerable population within our county, while also supporting community livability, citizen engagement and a healthier environment.

We support the wellbeing of patients and families alike during the very difficult transition at the end of life. Many families who contract with hospice care are scared, worried and try to go it alone, refusing visits from hospice staff and volunteers. Our donated bouquets give staff an opportunity to make a visit and simply provide a thoughtful gesture in hopes that this gift will open the door to additional much-needed care to the patient and support to the family. It is also true that many people at the end of life find themselves alone and the gift of flowers helps to reconnect them with the love, care and compassion of others.

A hospice social worker shared that last Valentines Day she brought flowers to a patient who had spent most of his life in prison. With tears in his eyes, he told her that no one had ever given him flowers before and proceeded to share stories from his life. She said he died a few days later, but that she was amazed at how such a small gift could touch someone in such a profound way.

Our program also gives citizens and local businesses a very tangible way of caring for others in their community and extends the life of an enormous amount of floral material that would otherwise be disposed of after its shelf life in the local grocery or at the end of a local event.

6. Describe in detail how the proposed initiative will be implemented.

The work of The Bloom Project is simple but immensely powerful. Each morning, an email goes out to 100 Central Oregon volunteers with requests to pick up donated flowers and vases from local businesses, special events and community businesses. Mid-morning, volunteers begin to arrive at our donated workspace at The Cascade Village Shopping Center with the floral materials they have collected. They then spend the next 3-5 hours creating beautiful bouquets and delivering them to local hospices and palliative care providers. Chaplains, social workers, nurses and volunteers then take the bouquets with them on their visits, offering this expression of beauty and human warmth to those in their care.

7. Describe specifically how the requested funds will be used.

Our total annual budget for 2015 is \$642,181 - 84% percent of which will come from contributed in-kind goods and services. This grant of \$11,000 will help to fund the very modest cash revenue portion of our annual operating expenses that totals \$102,795. This is the total cash required to carry out program, administration and fundraising efforts altogether. Our strong base of volunteer and business support will account for the remaining \$539,386 in contributed in-kind resources that we use to carry out our work.

8. Identify any partner agencies that will collaborate to implement the proposed initiative.

We have developed strong, long-standing relationships with many medical institutions within Central Oregon who are involved in end of life care, including: Partners in Care Hospice and Home Health, St. Charles Palliative Care and Hospice Programs, and Heart 'n Home Hospice (Bend & La Pine).

9. Describe other sources of funding that will support the proposed initiative.

Our board of directors has committed to helping us raise \$65,750 in private donor revenue during 2015. This includes \$35,000 from individual and business donors, and \$30,750 from our annual spring fundraising event. Additionally, we have secured \$14,000 to date toward our 2015 grant goal of \$40,000. This includes a grant of \$12,000 from the Oregon Community Foundation, and a grant of \$2,000 from the Ronald McDonald House Charities. We will pursue an additional \$26,000 in grant funding.

Performance Measurement

1. Identify quantifiable outputs we anticipate to achieve through the proposed initiative (examples: number of persons served, programs or events held, animals rescued, acres restored or protected).

We anticipate the following quantifiable outputs for 2015:

- Hospice and palliative care patients served: 200 week
- Floral bouquets donated and delivered to patients: 10,000 annually
- Volunteers/volunteer hours: 130 individuals resulting in a total of 9,175 hours annually

- Youth involved in service learning activities: 50
 - Businesses contributing materials: 27 businesses (grocers, florists, hotels and resorts)
2. Describe the anticipated outcomes of the proposed initiative (examples: fewer persons institutionalized, greater knowledge and understanding of local history, fewer animals in shelter care, more natural areas available for wildlife and recreation).

We anticipate the following outcomes for 2015:

- The dying are comforted by the gift of beauty and expression of care by another.
- Caregivers are provided with an opportunity to reach out to patients and family members at a time when they most need it, but may be resistant to help.
- Grieving family members are supported and comforted in their loved one's final days.
- Community members and businesses have an avenue to express their concern for others and provide another element of dignity at the end of life.
- Youth learn what it means to be a volunteer, have opportunities to discuss death/dying with volunteer facilitators, and provide a thoughtful gift to those at the end of life.
- Resources that would normally be thrown away at the end of their shelf life or intended use are re-purposed.
- Community awareness is raised and misconceptions dispelled about the benefits of end of life care through hospice and palliative care opportunities.

The Bloom Project: 3-Year Organization Budget Projection

Income:	Central Oregon 2014 Budget	Projected 2015	Projected 2016	Change over Base Year	
Grants	25,000	40,000	35,000	10,000	40%
Individual and Business	25,000	35,000	45,000	20,000	80%
Total Contributions	50,000	75,000	80,000	30,000	60%
Advertising and Promotion	8,000	9,000	10,000	2,000	25%
Flowers and Vases	300,000	315,000	320,000	20,000	7%
Fundraiser	1,000	1,000	1,000	-	0%
Professional Services	2,500	2,500	3,000	500	20%
Utilities	3,000	3,000	3,000	-	0%
Volunteer Hours	175,318	195,886	204,000	28,682	16%
Workspace	22,000	22,000	22,000	-	0%
Total In-Kind Income	503,818	539,386	553,000	49,182	10%
Donations	12,000	20,000	25,000	13,000	108%
Sponsorship	2,500	2,500	3,500	1,000	40%
Ticket Sales	6,000	8,250	9,625	3,625	60%
Total Fundraiser	20,500	30,750	38,125	17,625	86%
Total Income	574,318	645,136	671,125	96,807	17%
Expenses:					
Advertising and Promotion	8,000	9,000	10,000	2,000	25%
Flowers and Vases	300,000	315,000	320,000	20,000	7%
Fundraiser	1,000	1,000	1,000	-	0%
Professional Services	2,500	2,500	3,000	500	20%
Utilities	3,000	3,000	3,000	-	0%
Volunteer Hours	175,318	195,886	204,000	28,682	16%
Workspace	22,000	22,000	22,000	-	0%
Total In-Kind Expenses	503,818	539,386	553,000	49,182	10%
Advertising and Promotion	2,000	2,500	3,000	1,000	50%
Bank Charges	60	60	60	-	0%
Board Expense	4,000	500	1,000	(3,000)	-75%
Dues and Subscriptions	500	500	500	-	0%
Event Expense:					
Spring Fundraiser	5,900	8,250	9,625	3,725	63%
Volunteer Appreciation	900	950	1,000	100	11%
Gift Expense	350	350	350	-	0%
Insurance:					
General Liability	425	425	425	-	0%
D & O	1,093	1,160	1,250	157	14%
Workers' Comp	550	550	550	-	0%
Licenses and Registrations	75	75	75	-	0%
Meals and Entertainment	250	300	350	100	40%
Miscellaneous Fees	115	115	115	-	0%
Office Supplies	200	300	400	200	100%
Payroll:					
Project Manager	22,500	45,000	45,000	22,500	100%
Site Coordinator	6,500	13,000	13,000	6,500	100%
Payroll Taxes	3,200	6,400	6,400	3,200	100%
Direct Deposit Fees	20	40	45	25	125%
Postage and Delivery	400	500	600	200	50%
Printing and Copying	2,000	2,500	3,000	1,000	50%
Professional Services:					
Bookkeeping	4,020	4,020	4,020	-	0%
Grant Writer	3,000	3,000	3,000	-	0%
Graphic Design	1,750	3,500	5,000	3,250	186%
Legal	2,000	1,000	1,000	(1,000)	-50%
Supplies and Equipment	1,750	2,000	2,500	750	43%
Training and Seminars	50	200	300	250	500%
Website Expense	3,000	4,000	4,500	1,500	50%
Project Expense:					
Database	1,500	1,500	1,500	-	0%
Service Learning	100	100	100	-	0%
Other Expenses	68,208	102,795	108,665	40,457	59%
Total Expenses	572,026	642,181	661,665	89,639	16%
Net Income	2,292	2,955	9,460	7,168	313%



The Bloom Project

Board of Directors

Heidi Berkman, President/Founder

The Bloom Project
70 SW Century Drive, Suite 100--256
Bend, OR 97702
541-480-8700
h.berkman@thebloomproject.org

Kim Curley Reynolds (Operations), Vice President & Secretary

Community Outreach Director, Commute Options
1310 NE Hollinshead Drive
Bend, OR 97701
541-408-6111
kim@commuteoptions.org

Mathew Hamlin (Financial), Treasurer

Jones & Roth, CPAs & Business Advisors 3
300 SW Columbia Street, Suite 201
Bend, OR 97702
541-382-3590
MHamlin@jr CPA.com

Kelly Herman (Public Relations)

Owner, Kelly Herman & Co – Coaching & Consulting
456 NW Kansas Avenue
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541-419-8855
Kelly@kellyherman.com

Sue Jones (Human Resources)

HR Consultant, KLS Group
22310 Sweetgrass Drive
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541-639-7555
Sue@theklsapproach.com

Michelle Martin (Floral)

Gairdin – Home + Garden
50 SW Bond Street, Suite 1
Bend, OR 97701
541-788-5735
admin@gairdin.com

Helen Riser (Hospice)

19570 Green Lakes Loop
Bend, OR 97702
541-385-5265
hriser@bendcable.com

Advisory Committee Members

Erin MacDonald (Legal)

Karnopp Peterson LLP
1201 NW Wall Street, Suite 200
Bend OR 97701
541-382-3011
EKM@karnopp.com

Romy Mortensen (Marketing)

Director of Marketing, Brooks Resources Corporation
409 NW Franklin Avenue
Bend, OR 97701
541-382-1662
romy@brooksresources.com

Form

CT-12**For Oregon Charities****Charitable Activities Section
Oregon Department of Justice**1515 SW 5th Avenue, Suite 410
Portland, OR 97201-5451
Email: charitable.activities@doj.state.or.us
Website: http://www.doj.state.or.usVOICE (971) 673-1880
TTY (800) 735-2900
FAX (971) 673-1882

For Accounting Periods Beginning in:

2013**Section I. General Information**

1. REGISTRATION #: 39041

THE BLOOM PROJECT

70 SW CENTURY DR, STE 100-256

BEND, OR 97702

PHONE: (541) 480-8700

PERIOD BEGINNING: 1/1/2013 PERIOD ENDING: 12/31/2013

Cross Through Incorrect Items and Correct Here:
(See instructions for change of name or accounting period.)

Registration #:

Organization Name:

Address:

City, State, Zip:

Phone:

Fax:

Amended
Report?

Email:

Period Beginning: / / Period Ending: / /

2. Did a certified public accountant audit your financial records? - If yes, attach a copy of the auditor's report, financial statements, accompanying notes, schedules, or other documents supplementing the report or financial statements. Yes No
3. Is the organization a party to a contract involving person-to-person, advertising, vending machine or telephone fund-raising in Oregon? Yes No
If yes, write the name of the fund-raising firm(s) who conducts the campaign(s): _____
4. Has the organization or any of its officers, directors, trustees, or key employees ever signed a voluntary agreement with any government agency, such as a state attorney general, secretary of state, or local district attorney, or been a party to legal action in any court or administrative agency regarding charitable solicitation, administration, management, or fiduciary practices? If yes, attach explanation of each such agreement or action. See instructions. Yes No
5. During this reporting period, did the organization amend its articles of incorporation, bylaws, or trust documents, OR did the organization receive a determination letter from the Internal Revenue Service relating to its tax-exempt status? If yes, attach a copy of the amended document or letter. Yes No
6. Is the organization ceasing operations and is this the final report? (If yes, see instructions on how to close your registration.) Yes No
7. Provide contact information for the person responsible for retaining the organization's records.

Name	Position	Phone	Mailing Address & Email Address
HEIDI BERKMAN	PRESIDENT	541-480-8700	70 SW CENTURY DR, STE 100-256 BEND, OR 97702

8. List of Officers, Directors, Trustees and Key Employees – List each person who held one of these positions at any time during the year even if they did not receive compensation. Attach additional sheets if necessary. If an attached IRS form includes substantially the same compensation information, the phrase "See IRS Form" may be entered in lieu of completing that section. (Oregon law requires a minimum of three directors.)

(A) Name, mailing address, daytime phone number and email address	(B) Title & average weekly hours devoted to position	(C) Compensation (enter \$0 if position unpaid)
Name: SEE ATTACHED LIST - NO COMPENSATION Address: _____ Phone: (____) _____ Email: _____		
Name: _____ Address: _____ Phone: (____) _____ Email: _____		
Name: _____ Address: _____ Phone: (____) _____ Email: _____		

Form Continued on Reverse Side

Section II. Fee Calculation

9.	Total Revenue..... (From Line 12 (current year) on Form 990; Line 9 on Form 990-EZ; Part I, Line 12a on Form 990-PF; Line 9 on Form 1041; or see page 3 of the instructions if no federal tax return was prepared. Attach explanation if Total Revenue is \$0.)	9.	\$52,090.00																			
10.	Revenue Fee..... (See chart below. Minimum fee is \$10, even if total revenue is a negative amount.)	10.		\$45.00																		
	<table border="1"> <thead> <tr> <th>Amount on Line 9</th> <th>Revenue Fee</th> </tr> </thead> <tbody> <tr><td>\$0 - \$24,999</td><td>\$10</td></tr> <tr><td>\$25,000 - \$49,999</td><td>\$25</td></tr> <tr><td>\$50,000 - \$99,999</td><td>\$45</td></tr> <tr><td>\$100,000 - \$249,999</td><td>\$75</td></tr> <tr><td>\$250,000 - \$499,999</td><td>\$100</td></tr> <tr><td>\$500,000 - \$749,999</td><td>\$135</td></tr> <tr><td>\$750,000 - \$999,999</td><td>\$170</td></tr> <tr><td>\$1,000,000 or more</td><td>\$200</td></tr> </tbody> </table>	Amount on Line 9	Revenue Fee	\$0 - \$24,999	\$10	\$25,000 - \$49,999	\$25	\$50,000 - \$99,999	\$45	\$100,000 - \$249,999	\$75	\$250,000 - \$499,999	\$100	\$500,000 - \$749,999	\$135	\$750,000 - \$999,999	\$170	\$1,000,000 or more	\$200			
Amount on Line 9	Revenue Fee																					
\$0 - \$24,999	\$10																					
\$25,000 - \$49,999	\$25																					
\$50,000 - \$99,999	\$45																					
\$100,000 - \$249,999	\$75																					
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\$500,000 - \$749,999	\$135																					
\$750,000 - \$999,999	\$170																					
\$1,000,000 or more	\$200																					
11.	Net Assets or Fund Balances at End of the Reporting Period..... (From Line 22 (end of year) on Form 990, Line 21 on Form 990-EZ, or Part III, Line 6 on Form 990-PF; or see page 3 of CT-12 instructions to calculate.)	11.	\$34,355.00																			
12.	Net Fixed Assets Used to Conduct Charitable Activities..... (Generally, from Part X, Line 10c on Form 990, Line 23B on Form 990-EZ or Part II, Line 14b on Form 990-PF; or see page 4 of CT-12 instructions to calculate. See instructions if organization owns income-producing.)	12.	\$0.00																			
13.	Amount Subject to Net Assets or Fund Balances Fee..... (Line 11 minus Line 12. If Line 11 minus Line 12 is less than \$50,000, write \$0.)	13.	\$34,355.00																			
14.	Net Assets or Fund Balances Fee..... (Line 13 multiplied by .0001. If the fee is less than \$5, enter \$0. Not to exceed \$1,000. Round cents to the nearest whole dollar.)	14.		\$0.00																		
15.	Are you filing this report late? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No..... (If yes, the late fee is a minimum of \$20. You may owe more depending on how late the report is. See Instruction 15 for additional information or contact the Charitable Activities Section at (971) 673-1880 to obtain late fee amount.)	15.																				
16.	Total Amount Due..... (Add Lines 10, 14, and 15. Make check payable to the Oregon Department of Justice.)	16.		\$45.00																		

17. Attach a copy of the organization's federal 990 or other return and all supporting schedules and attachments that were filed with the IRS with the exception that Form 990 & 990EZ filers do not need to attach a copy of their Schedule B. Also, if the organization did not file with the IRS or filed a 990-N, but had Total Revenue of \$25,000 or more, or Net Assets or Fund Balances of \$50,000 or more, see the instructions as the organization may be required to complete certain IRS forms for Oregon purposes only. If the attached return was not filed with the IRS, then mark any such return as "For Oregon Purposes Only." If your organization files IRS Form 990-N (e-Postcard) please attach a copy or confirmation of its filing

Please Sign Here

Under penalties of perjury, I declare that I have examined this return, including all accompanying forms, schedules, and attachments, and to the best of my knowledge and belief, it is true, correct, and complete.



Signature of officer

Date

PRESIDENT
Title

Paid Preparer's Use Only



Preparer's signature

4/3/14
Date

541-389-8289
Phone

CASEY I. TERADA, CPA
Preparer's name

PO BOX 9388, BEND, OR 97708
Address

COPY