Dear Parent or Guardian of [insert school/DCC name] student,

Students at [insert school/DCC name] are missing school because they may be sick with influenza or "flu".

Please keep your student home if they have a fever of 100°F or higher and a cough or sore throat. Stay home until fever has been gone for 24 hours, without using fever reducing medicines (such as Advil or Tylenol).

If your child is medically fragile and is having flu symptoms, visit your healthcare provider. They may prescribe antivirals to prevent complications.

If you haven't already, now is a good time to consider the flu vaccine for your child and others in your home.

For more information about flu, review the Flu Background sheet included with this letter.

If you have any questions, concerns, or need help, please contact [insert county name] at [county phone number].

Thank you,

[Signature line]